Shree Guru Gobind Singh Ji Government College
Paonta Sahib, District Sirmaur, Himachal Pradesh

2nd Cycle of NAAC Accreditation

Criterion 5 Student Support and Progression

Key Indicator 5.1 Student Support

Metric 5.1.3 Capacity Building and Skill Enhancement Initiatives

4. Information Communication Technology (ICT) / Computing Skills

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1. Workshop on Cyber Security on 01.09.2021

Web link:

18. WORKSHOP ON CYBER SECURITY ON 01.09.2021

In this digital world, where students and everyone are increasingly wired to social media and the internet, the concerns of Cyber Security, Cyber bullying, and Cyber hygiene are pertinent. The students as well as the staff members need to be well informed of what steps can be taken to keep themselves safe. With this notion, SGGSJ Govt. College Paonta Sahib hosted a workshop on Cyber Security and Cyber Crime and an interactive session by Cyber Security expert Sh. Bir Bahadur, Sub Divisional Police Office, Paonta Sahib on 01/09/2021. He has conducted many workshops and has numerous achievements in the field of cyber security and cyber-crime. The Chief Guest of this workshop was Dr. Veena Rathore, Principal of this college.

The workshop began with the formal welcome of the resource person and after that he interacted with the students and staff through his presentation and question-answer session. The participants were told about the legal aspects of accessing the internet like the legal age, ethics and rules of using social media. The participants were advised to handle the real and virtual life judiciously. The audience were introduced to various terminologies like cyber bullying, hacking, phishing, cloning, data theft and digital frauds. The participants were sensitized towards privacy and security of data. The resource also shared the helpline numbers and websites for reporting cyber-crimes. The workshop ended with vote of thanks and national anthem.

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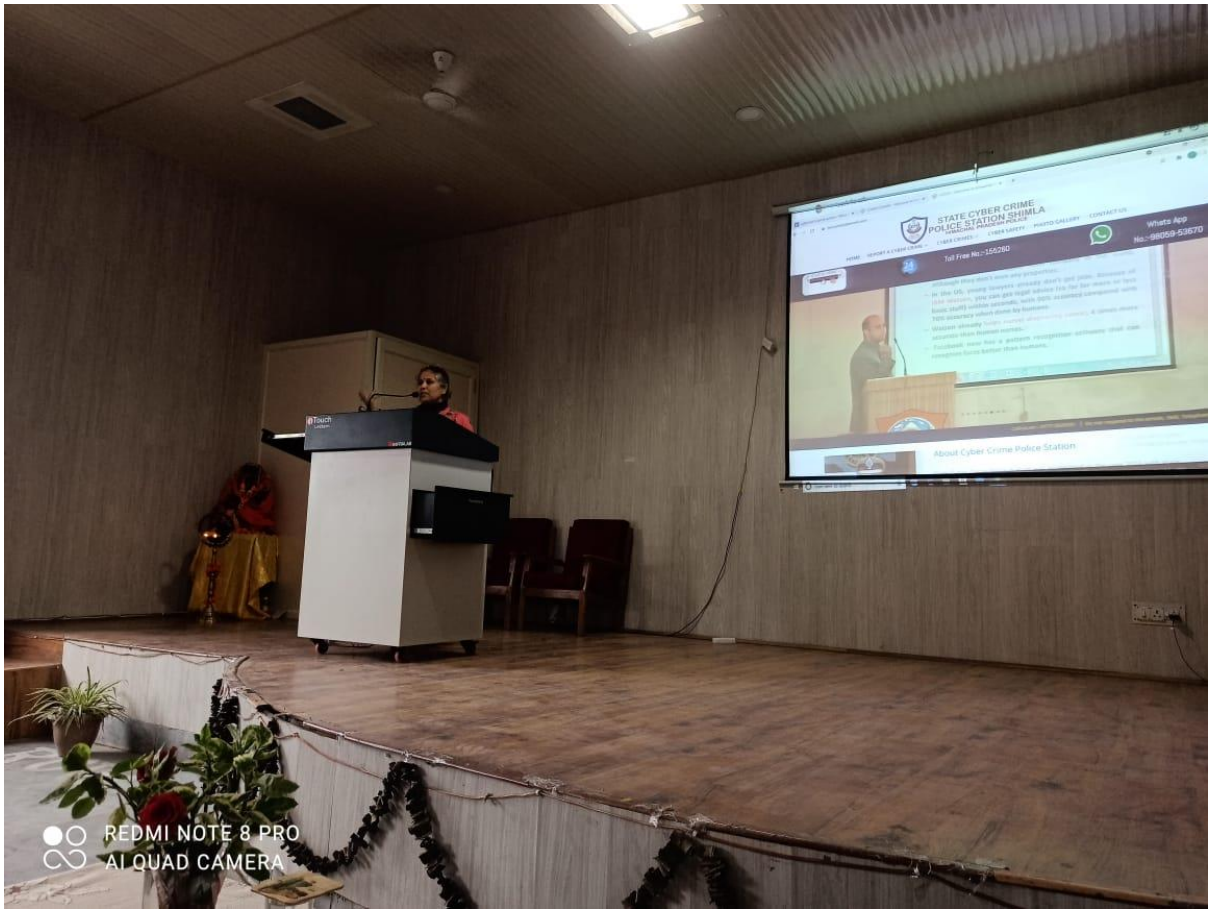
Dr. PRAMOD PATIAL
Principal
Shree Guru Gobind Singh Ji
Government College
Paonta Sahib
Dist. Sirmour (H.P.)-173025



Photograph 1 Principal Dr. Veena Rathore addressing students

Photograph 2 Workshop on Cyber Crime and Security

Photograph 3 DSP Sirmaur enriching knowledge about cyber crime against property

2. Pan Legal Awareness Programme by Rovers and Rangers

Web link:

19. PAN LEGAL AWARENESS PROGRAMME BY ROVERS AND RANGERS

On dated 27.12.2021, the Rovers and Rangers unit of SGGSJ Govt. College Paonta Sahib organised an awareness session on PAN Legal Awareness. The Principal Dr. Veena Rathore was the chief guest of the event. Keynote Speaker of the programme Shri Sanjeev Kumar Ji (Statutory Advisor) briefed the students about the National Statutory Services Authority. He said his unit provides legal advice to people who are usually unable to seek judicial assistance due to financial reasons. He gave information about Lok Adalat and women's rights to the students. At the same time, he also shared legal information related to drug de-addiction and related information to the students. Dr. Veena Rathore encouraged students to clear their queries if any with the resource person. The session ended with national anthem.

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पांवटा कॉलेज जागरूकता कार्यक्रम के दौरान मौजूद रोवर रेंजर। संवाद

पांवटा कॉलेज में विद्यार्थियों को नशा मुक्ति की दिलाई शपथ

पांवटा साहिब। राजकीय महाविद्यालय पांवटा साहिब की रोवर रेंजर इकाई ने वैधानिक जागरूकता विषय पर व्याख्यान आयोजित किया जिसमें कॉलेज की प्राचार्य डॉ. वीना राठौर ने मुख्यातिथि के रूप में शिरकत की। कार्यक्रम के मुख्य वक्ता संजीव कुमार ने राष्ट्रीय वैधानिक सेवा प्राधिकरण के बारे में छात्रों को जानकारी दी। विद्यार्थियों को नशा मुक्ति शपथ भी दिलाई। प्राचार्य डॉ. वीना राठौर ने सभी विद्यार्थियों से अपने अनुभव अन्य से साझा करने की बात कही। संवाद

बोर्ड
-4601826

ते हुए सचिव,

के नाम से श्रीमती

चंडीगढ़ हाऊसिंग बोर्ड
8, जनमार्ग, सेक्टर 9-डी, चंडीगढ़ फोन : 0172-4601826
जन सूचना

News Clip 1 Amar Ujala 28.10.2021 p. 4

3. Language Laboratory

Web link:

3. LANGUAGE LABORATORY

As a follow-up to the recommendations of the Peer Team Report in the first cycle of NAAC accreditation in the year 2017, the language lab has been established with language software licence for 30 computer systems. The audio-visual training conducted through language lab classes strengthens the communication skills. The students of English are provided the facility to visit the language lab frequently to strengthen their concepts of English phonology.

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Government College
Paonta Sahib
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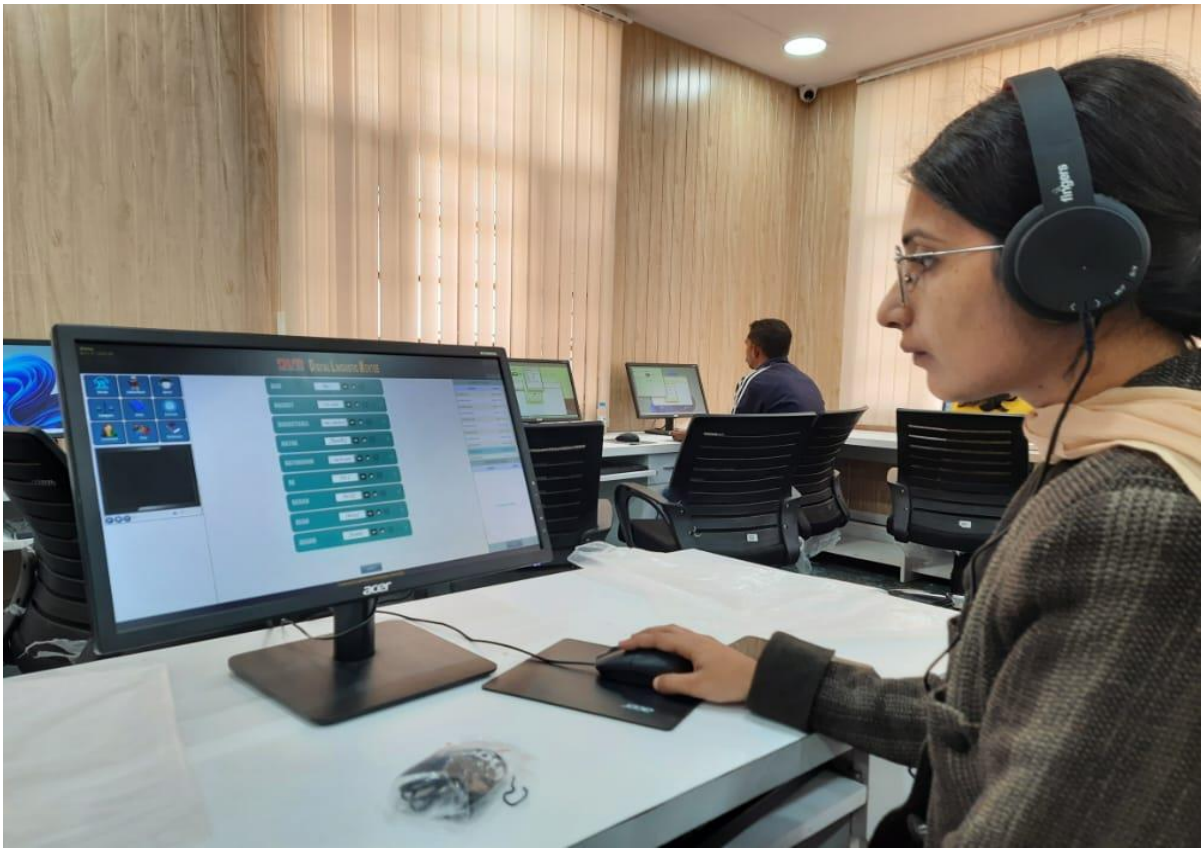
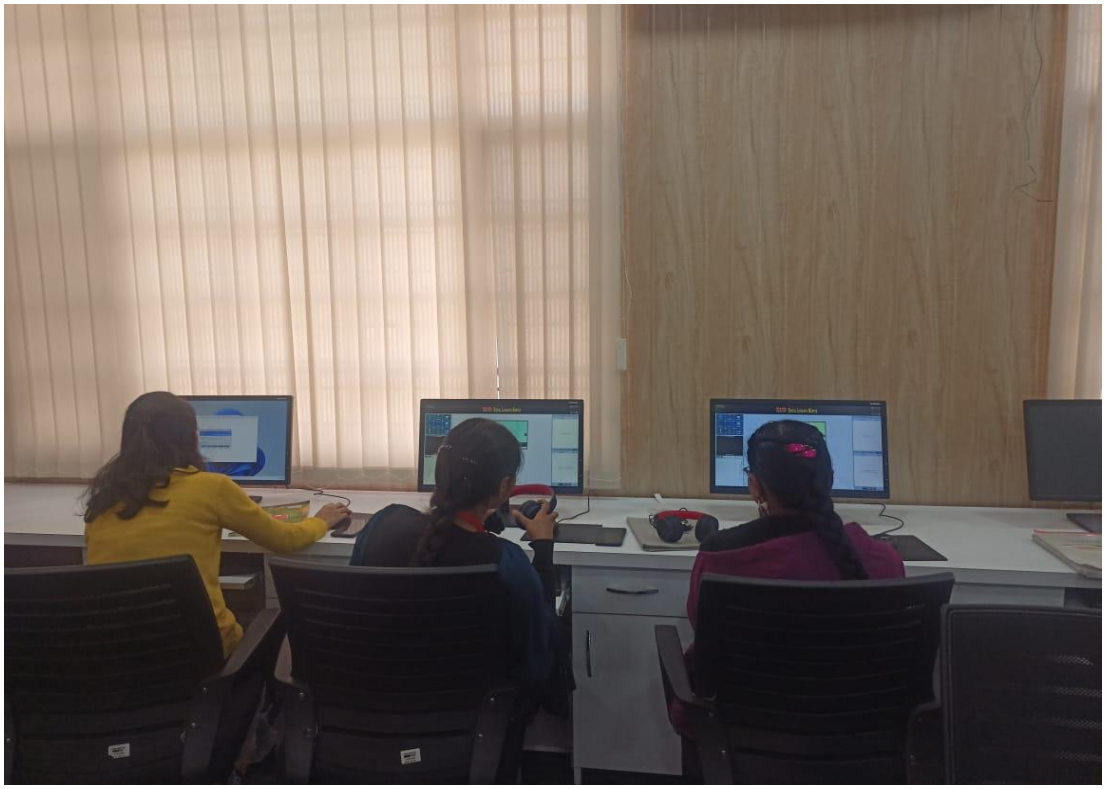


Photograph 4 students recognising phonetic transcription in language lab

Photograph 5 Practical in semantic barriers in language lab



4. "Internet Banking: Benefits, How to Use and Safety Measures" on 05.10.2021

Web link:

20. "INTERNET BANKING: BENEFITS, HOW TO USE AND SAFETY MEASURES" ON 05.10.2021

Internet banking also known as online banking or e-banking or net banking have increasingly become important in our day-to-day life, where many financial transactions are being routed through digital or electronic medium. The awareness and literacy about use and safety measures of internet banking are of paramount importance, and to impart knowledge about judicious use of internet banking securely, a workshop was hosted in the college on 05/10/21 in which Ms. Priyanka Thakur, Branch Manager, ICICI Bank Paonta Sahib was the resource person. The chief guest of this workshop was Dr. Veena Rathore, Principal of the college.

The workshop began with formal welcome of the resource person and after that she interacted with the participants through her presentation and question-answer session. She told that modern banks provide variety of online financial services without visiting the branch personally. These online services include transfer of money, bill payments, tax payments, cash transfer to vendors and suppliers, processing of loan applications, opening of new accounts and deposit cheques without personally visiting the branch at minimal cost. She said that financial institutions have very good security, but no system is full proof. Valuable information is always prone to hack, but we might be able to prevent if we follow the security guidelines issued be banks from time to time. These include using websites by ensuring that the website is secure, using strong passwords which may include combinations of numbers, symbols and letters and keep on changing the password regularly. The workshop ended with vote of thanks and national anthem.

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इंटरनेट बैंकिंग के उपयोग की जानकारी दी

पांवटा साहिब(सिरमौर)। राजकीय महाविद्यालय पांवटा साहिब में इंटरनेट बैंकिंग के उपयोग पर कार्यशाला का आयोजन किया गया। कार्यशाला में मुख्य वक्ता और विशिष्ट अतिथि शाखा प्रबंधक आईसीआईसी बैंक प्रियंका ठाकुर ने इंटरनेट बैंकिंग के उपयोग, सावधानियां और चुनौतियों से स्टाफ और छात्रों को अवगत करवाया। उन्होंने छात्रों को साइबर अपराधों की जानकारी भी दी।

मुख्यातिथि और महाविद्यालय की प्राचार्या डॉ. वीना राठौर ने कहा कि इंटरनेट बैंकिंग का उपयोग आज के युग का एक अभिन्न अंग है लेकिन इसका सावधानी पूर्वक उपयोग आवश्यक है। इसके अतिरिक्त उन्होंने महाविद्यालय में छात्रों के लिए चलाई जा रही विभिन्न गतिविधियों की जानकारी भी दी। संवाद

News Clip 2 Amar Ujala 10.06.2021 p.6

Photograph 6 Principal Dr. Veena Rathore addressing students

Photograph 7 Internet Banking

5. Legal Awareness Lecture During NSS Seven Days Special Camp 2020

Web link:

21. LEGAL AWARENESS LECTURE DURING NSS SEVEN DAYS SPECIAL CAMP 2020

The National Service Scheme unit of SGGSJ Govt. College organised seven days special annual camp w.e.f 03.09.202 to 09.09.2021. The camp is primarily focussed on personality development of volunteers. All the four sessions of each day include different activity like yogabhyaas during warm up sessions, physical session, technical session and creativity session. On 6.09.2021 to enrich the knowledge of students about their legal rights and duties, Sh. Dheeru Thakur Secretary Legal Aid Authority Distt. Sirmaur Nahan was invited as a resource person. He shared his knowledge in a very interactive and impressive way on the topic. Volunteers enthusiastically attended the session and took a pledge to be conscious of their duties as well along with their rights.

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Principal
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Photograph 8 Resource Person enriching students about Rights and Duties of citizens

Photograph 9 Resource Person enriching students about Rights and Duties of citizens

6. Training Students in Using ICT Tools by Encouraging Them to Use Power Point for Presentations

Web link:

6. TRAINING STUDENTS IN USING ICT TOOLS BY ENCOURAGING THEM TO USE POWER POINT FOR PRESENTATIONS

The institute believes that using ICT in the classroom encourages students to take an active and participatory role in their learning, putting them in the driver's seat. They are encouraged to use ICT tools for the preparation of their assignments as it encourages higher-order thinking and reasoning. The online resources are also uploaded on college website by the department to facilitate the teaching learning process and make the notes accessible to students every time.

Link for online resources: Online Resources SGGSJ Govt. College Paonta Sahib (gcp.ac.in)

The webinars, seminars, and lectures during induction programmes like Stimiulus are conducted with projectors and smart panels in classrooms to equip them with the ICT hands on training for the corporate jobs.

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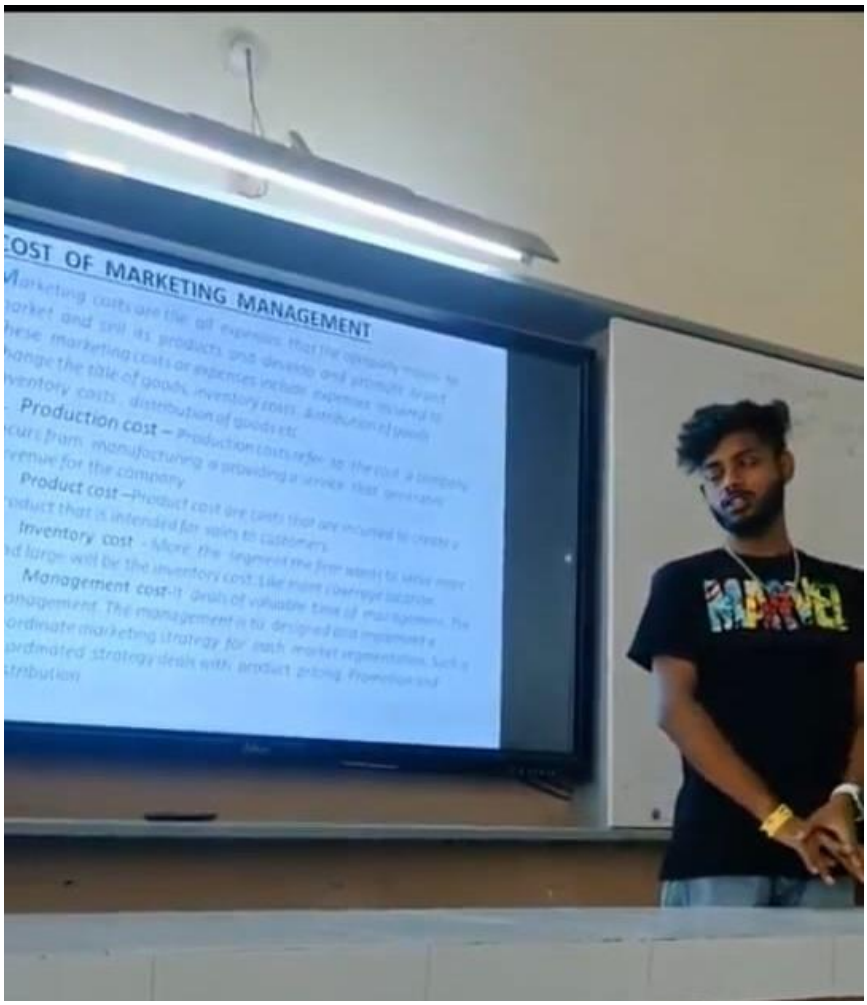
Photograph 10 student giving presentation on Marketing Management



Photograph 11 Student during his presentation on power point.

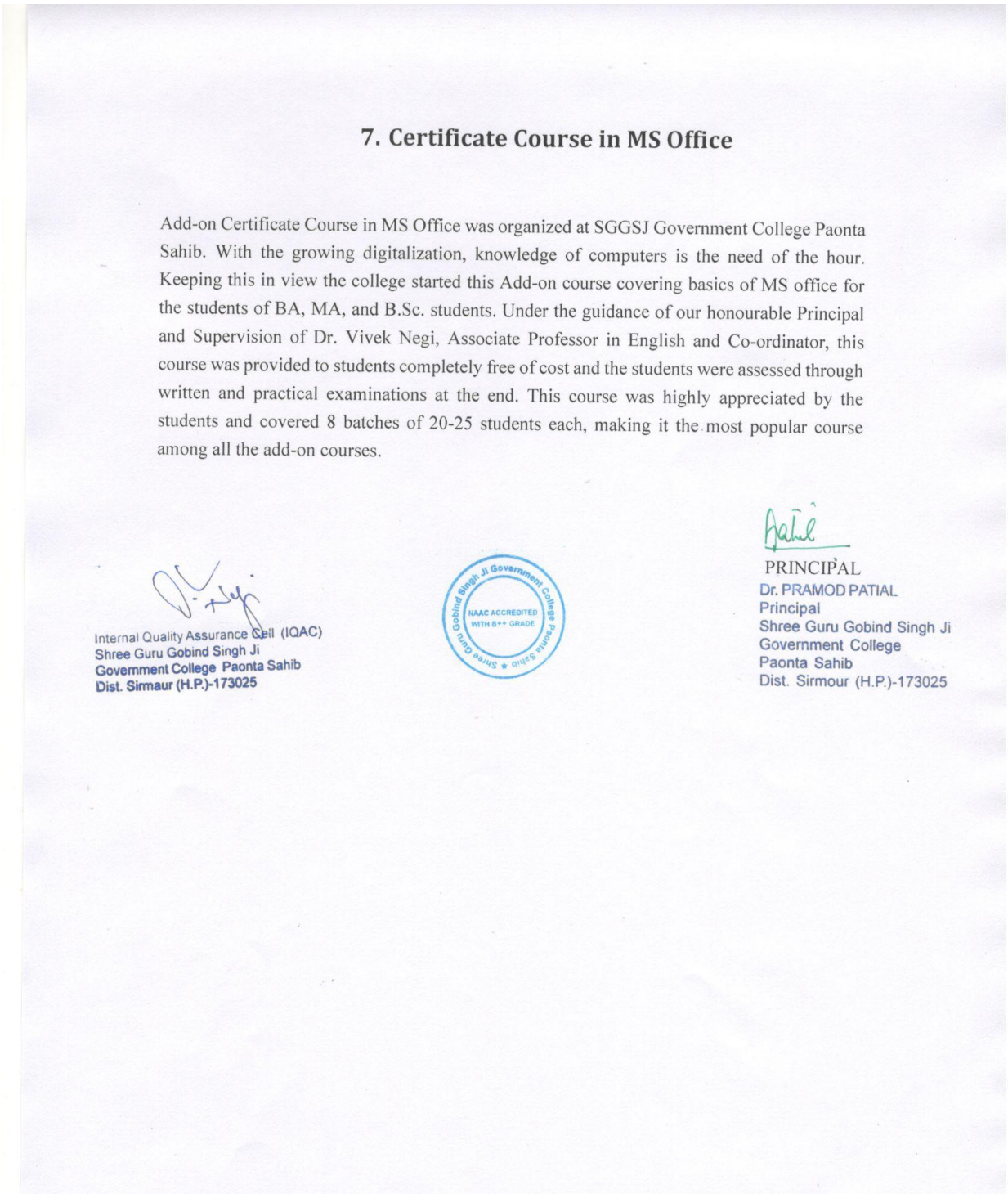
Photograph 12 Smt. Reena Chauhan using ICT while teaching

Photograph 13 Dr. Pushpa Yadav using ICT while teaching

Photograph 14 Student of Economics giving his presentation

7. Certificate Course in MS Office

Web link:



7. Certificate Course in MS Office

Add-on Certificate Course in MS Office was organized at SGGSJ Government College Paonta Sahib. With the growing digitalization, knowledge of computers is the need of the hour. Keeping this in view the college started this Add-on course covering basics of MS office for the students of BA, MA, and B.Sc. students. Under the guidance of our honourable Principal and Supervision of Dr. Vivek Negi, Associate Professor in English and Co-ordinator, this course was provided to students completely free of cost and the students were assessed through written and practical examinations at the end. This course was highly appreciated by the students and covered 8 batches of 20-25 students each, making it the most popular course among all the add-on courses.

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Course Briefing by co-ordinator

https://drive.google.com/file/d/1Y-C5nI8T_xTnBAoToyjwRbPbQZsc6vW3/view?usp=sharing

Students feedback video link:

https://drive.google.com/file/d/1LlurNVmhgcnKyf7aORkNiSGJPrQalRon/view?usp=drivesdk

8. Certificate in Statistical Analysis using MS Excel and SPSS

Web link:

8. Certificate in Statistical Analysis using MS Excel and SPSS:

Skill based Add-on Certificate course in statistical analysis using MS Excel and SPSS was started free of cost by add-on Certificate Course committee of IQAC of SGGSJ Govt. College Paonta Sahib. The course was started on 23rd Sept. 2021 with registration of 29 students of B.A. 3rd Year (Economics) and B.Com 3rd Year and completed on 12 Oct. 2021. Course Coordinator Dr. Rajesh Trehan provided the details of the course to be completed in 32 sessions of 1h each. The main learning objective was to provide knowledge of research and application of statistical tools in research work. The students were evaluated on a continuous basis through practical assessment, tests and project work. A total of 21 students successfully completed the course.

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Students feedback:

https://drive.google.com/file/d/15WGMs7k8BFYt4HXNuoVTWuxOsUR-JemX/view?usp=drivesdk

https://drive.google.com/file/d/1NBzYIHOFxPJlaLg5QCS7MUKcjqfg4ooR/view?usp=drivesdk

9. Certificate Course in Office Automation

Web link:

9. Certificate Course in Office Automation

Add-on certificate course in Office Automation was conducted in the college for the students to make them efficient in using different types of computer systems and software that are used to collect digitally, store, transfer, alter and utilize office information to execute tasks. The course started on 18th Feb. 2022 to 8th Mar. 2022 for a duration of 30 hrs. Dr. Jaichand and Mrs. Nandani Kanwar were the course coordinator and a total of 40 students participated in the programme and 20 successfully completed it and received certificates.

Course briefing by Coordinator:

https://drive.google.com/file/d/132eBo9UhXD6RVzd86WTwbd-1KYcPVPAy/view?usp=drivesdk

Students' feedback video link:

- https://drive.google.com/file/d/1VHd2rol5bxhT0i0XgtdCm54uT6F5Q6Z-/view?usp=sharing
- https://drive.google.com/file/d/1VIbThmoLv1CTaoKjVlRMz9IdevLKlXqD/view?usp=sharing

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10. Certificate Course in Income Tax E-return Filing

Web link:

10. Certificate Course in Income Tax E-return Filing:

The add-on certificate course in Income Tax E-return Filing was organized in SGGSJ Govt. College Paonta Sahib. The course started on 23 November 2022 and completed on 4 March 2022 and total of 96 students of BCA II, IV and VI semesters registered in the course. The motive of the course was to enable the students to learn the process of Income Tax filing as its knowledge is very important for them in their coming future. The course was coordinated by Prof. Ravi Kant and the certificates were issued to the students.

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Photograph 15 Students with certificates on Income tax E-return filing

Photograph 16 Principal with organising secretary distributing certificates

Course briefing by Coordinator:

https://drive.google.com/file/d/1jr9WEYyhHaRS0UUOGuwiHmhLH8u7Bujl/view?usp=drivesdk

Student's feedback video link:

add-on income tax (3).mp4

add-on income tax.mp4